



March 12, 2014

Minutes

Attending: Dee Ludwig, Judy Hay, Patrice Noel; Kathy Dolan, John Freeman, Bruce Brown, Steve Thulin, Tim Wright, Sherri Lovercheck, Joe McCann, Jim Rose, Tom Armstrong, Jackie Freeze

1. Update on **meeting with Dept. of Employment**—Jackie had two recent conversations with Joan Evans, Director of Workforce Services who also supervises Dept. of Employment. Joan was very open to working through some of the challenges we have faced in the past and trying to move the process forward to provide us with the data we need at a reasonable cost. She did point out some of the restrictions faced by the Dept. and the fact that they do this type of data request above and beyond their regular load. Dr. Rose also had a discussion with Joan and Tom Gallagher and Tony Glover talked with Commission staff about research questions. Andy and Geir are working this aspect from the Commission end. While some of this may be addressed by the implementation of the SLDS, we need to have data prior to its start. Jim talked about a universal MOU that would cover each college so that individual requests could be accommodated more readily. Jim also mentioned that attorneys for the Commission and Workforce Services would work with the Attorney General's office to facilitate the provision of timely information. Joan, Tom and Tony will meet with members of our team on March 27 at 10 a.m. before our in person meeting in Casper. Anyone who is able is invited to attend. We want to assure that work done now can be mainstreamed into the SLDS so there is no duplication of effort. The State Workforce Council is also working on similar data needs.
2. Update on **additional faculty members** for the Team—Jackie reported that four institutions have provided their faculty representative names. As soon as all of the names are in, Jackie will send them a welcome packet and spend some time with them so they know where we are in the process.
3. **Guided Pathways** Session in June—The session is set for June 3, p.m. and June 4, a.m. in Jackson and will focus on the guided pathways. Cost of the guest facilitator will be paid for by Complete College America. The subcommittee will be meeting next week to finalize the agenda.
4. Update on **activities for each campus**—Joe is still missing Western's write-up. Jackie will follow-up with the academic VP. As soon as he has it, we will distribute and post on the website.
5. **Remedial Bootcamp**—Jackie reported that all members are in place except the legislative person. Steve Harshman had not gotten back to us at meeting time. He has since declined and we are working on an alternative. The Self-Assessment is being coordinated by Jackie. She has

requested a short summary from each institution and will pull it together for the March 21 deadline.

6. **Agenda for March 27/28.** The group discussed the agenda and agreed upon topics as presented. If anyone wishes to add anything else, please let Jackie know by the 24th.
7. Other
 - a. Tom mentioned the e-mail received from Park University regarding involvement in the CCW effort. We will put this topic on the agenda for March 27/28 to determine whether we want to include private institutions in the effort and how.

Reminder: **Live meeting: March 27 & 28, 2014, Casper, WY**

FYI: The data gathering for CCA metrics has begun for 2014, data entry opens March. 15

Developmental Boot Camp Attendees

Team Lead: Dr. Jackie Freeze, Vice President for Student Success Services, Western Wyoming Community College, Complete College Wyoming Chair (I don't necessarily have to attend but I will facilitate the flow), jfreeze@wwcc.wy.edu

Team Members:

1. Community College English Faculty: Christine Garbett, Instructor of Composition, Western Wyoming Community College, cgarbett@wwcc.wy.edu, 307-371-7018
2. Community College Math Faculty: Eric Quade, Math Instructor, Laramie County Community College, Quade@lccc.wy.edu
3. HS English: Summer E. Stephens, Ed.D., Superintendent, Weston County School District #7, sstephens@weston7.org, 402-770-1781.
4. HS Math: Jayne Wingate, Math Instructor, Cheyenne South High School, WingateJ@laramie1.org
5. Developmental Education, Matthew Ewers, Dean of Student Learning and Academic Support, Northwest College, matthew.ewers@northwestcollege.edu, 307.272.2373
6. College Admin, Dr. Mark Nordeen, Dean for Liberal Arts, Central Wyoming College, mnordeen@cwcc.edu
7. State Legislator,
8. University of Wyoming faculty, David Anton, danton@uwyo.edu, 307-766-6577