



Sept 17, 2014

Mintues

**Attending: Sherry Lovercheck, Dave Gray, Steve Thulin, Judy Hay, Joe McCann, Miranda Miller, Kathy Dolan, Mohammed Chakhad, Patrice Noel, Jake McIntyre, Dee Ludwig, Will Clark, Sara Axelson, Jason Wood, Tim Wright, John Freeman, Jim Rose, Mark Englert, Jackie Freeze**

1. **Update on Metrics and survey**—The team discussed the results of the ranking and prioritizing of the progress and completion success metrics. Most of the responses came from faculty groups. There are still a number of groups that have not yet responded. Jackie will continue to update the summary as they come in. The group continued to reinforce that without progress metrics there can be no completion/success increases. Jackie shared comments from Dr. Schaffer at LCCC. We will discuss at a future meeting.
2. **Update on Developmental Education Session**—Every institution is sending people to the Oct. 3 session in Riverton. We will take notes; gather data and stories and put together a drop document on the progress made in revamping our developmental studies courses. Institutions were reminded to get their headcount to Jason.
3. **Meeting for College Readiness Definition**—Jackie and Sara will verify with David Anton that he still plans to lead the group and whether Oct. 4 works for him.
4. **Attendance at this year's convening**—Dec. 1, 2 p.m. – Dec. 2 1 p.m. Jackie reported on the fairly restrictive list that CCA is saying they require for this year's session. They will pay for up to 5 attendees plus two legislators. Team size can be no larger than 10. The group agreed that sending people that have not attended before, particularly our faculty group, would be helpful. Jackie needs to attend for continuity and special meetings. Jackie will check with CCA about whether we can adjust the team make-up and when we'll decide who will go at the next meeting.
5. **Marketing Plan Subcommittee:** Jackie, Joe, Kathy, John, Steve B, Sherry and Sara. The subcommittee will meet next week to discuss overall plans and strategy and will report back at the next meeting.
6. **Summit**—Oct. 9 in Laramie. Jackie with assistance from other team members in attendance, will update people on CCW activities. She will also discuss the metrics and the future path for the team.

Steve has arranged for a panel on developmental education. Jason is facilitating it. Patrice will represent UW, CWC will talk about their progress with English, Tim will arrange for someone from Casper to talk about math, Western will have someone give an overview of math and English initiatives. As a result of this session and the Oct. 3 event, we will create a one-page flyer of developmental activities and make it available for the Oct. 23, JEC meeting. Including the larger goals and relationship of development to overall success, talk about the goals of completing math and English within the first 30 hrs.; discuss the need for a continuing need for some low-level courses; refute the cash cow perception; use data from the Commission report; tie into educational and workforce goals.

**Important dates:**

Developmental Ed Meeting in Riverton, Oct. 3

Summit Dates: Oct. 8 & 9

Topics: Effective Collaboration, Success Panel, Dev. Ed Reform, CCW Presentation. Keynotes: Brian and Kay McClenney, previously of CCSSE