



August 5, 2015

Minutes

ATTENDING: Jackie Freeze, Terry Harper, Judy Hay, Steve Thulin, Sara Axelson, Sherry Lovercheck, Erin Taylor, John Freeman, Joe McCann, Jim Rose, David Anton, Jake McIntosh, Joe Schaffer, Mohamed Chakhad

1. **Minutes from July 1, 2015**—Steve Thulin moved and John Freeman Seconded. Approved
2. **Changing the meeting time**—The group discussed moving the meeting time to 2 p.m. so that we wouldn't be spanning two teaching times for faculty. Those on the phone didn't have a problem. Jackie will follow-up with the whole group and revise the time if there aren't major issues.
3. **Annual Convening.** The annual convening will be in Denver Oct. 12 and 13 in Denver. Jackie needs to know who is interested by Friday. They pay for 5 members and 2 legislators. We can bring 3 additional members.
4. **Formatted initiatives**—Joe did not receive any additional feedback so the list is ready to distribute. Jackie will post on the CCW site and Joe will distribute through the usual channels.
5. **Fall Completion Meeting in Casper** —The Completion Conference will be Oct. 28 in Casper. It is a full day of discussion on best practices and strategies for moving forward. The day will culminate with a CCW presentation. The group talked about using a panel to discuss our activities of the previous year and plans for this year. Jake agreed to talk about remediation. More planning will be done at the next meeting when we have a draft time schedule.
6. **Marketing Subcommittee Update**—The committee will submit a draft marketing plan at the next meeting.
 - a. **Wyoming Public Television production update**—Jackie reported on the first segment of our program on Wyoming Public Television. Craig Blumenshine will interview Governor Mead in advance and utilize some comments from him. The session will record on August 14 in Rock Springs. The panel will include Kathy Dolan, representing the WACCT, Jackie Freeze, Representative John Freeman and Superintendent Jillian Balow. The fir program will focus on the history and the need.
 - b. **Presentation at ACCT**—Mark Englert is coordinating the session which will include community college trustees, Mark and Jackie. The session is Oct. 23 in San Diego.

7. **Reverse Transfer Conference**—Patrice was traveling so we did not get a report on this event.
8. **Goals for FY16**—The group discussed the draft of the FY16 goals, made some changes and added a couple. A revised copy is attached.
9. **Metrics**—Jackie is working on the draft of the first dashboard and will share some preliminary information in Sept.