



May 7, 2014

Minutes

Attending: Jackie Freeze, Kathy Dolan, Joe McCann, Jim Rose, Patrice Noel, Will Clark, Steve Thulin, Jakie McIntyre, Sherri Lovercheck, Dee Ludwig, Mark Englert, Miranda Miller, John Freeman, David Grey, Judy Hay

1. **Minutes** from April 9, 2014 were approved.
2. **Adding another member** to the Extended Team. Jackie suggested that we add a representative from K-12. Summer Stephen, Superintendent from Weston Co. who participated on the Developmental Bootcamp team is interested. The group unanimously agreed to add Summer to the team. Jackie will notify her.
3. **Developmental Bootcamp Update**—Jackie provided an update of the trip to Charlotte. Nine people participated from Wyoming. The people who had not been to previous CCA events got a lot out of the session and developed a better understanding of the overall completion agenda. Everyone felt it was useful to try to bring a more coordinated effort together in our state to transition developmental education and to keep track of best practices. Jackie reported that a big part of the discussion at the bootcamp involved the definition of college and career readiness. Since we do not have a definition in Wyoming, it is concerning that there is not universal agreement among the key players. Jim discussed Smarter Balance and what it might mean if Wyoming goes ahead with its commitment to be involved. It is integral to the Common Core Performance Standards and includes requirements for college readiness. It is unclear at this point where the Department of Education will go with this effort. For this coming year, the plan is to develop a more aligned version of the PAWS. Jackie will send everyone a description of Smarter Balance.

The team decided to move forward on a draft definition of college and career readiness. At the point where the Dept. of Ed picks up work on it, we can share our definition and indicate a desire to be involved in the process. The team will have a subgroup made up of most of our faculty representatives to move forward with the definition. Members will include Jake, David, Kelly, Miranda, Will, and Steve. T). Jackie will ask David if he is willing to chair. Jackie will share the notes from the Bootcamp as a starting point and perhaps we can have a draft ready for the Summit.

4. **Jackson Guided Pathways**—June 3 & 4. The agenda is in place. Dee, Jose, Joe and Jackie will serve as facilitators. Larry Abel will not only provide the keynote but will be involved throughout. It is hoped that there will be faculty representation from all of the colleges.
5. **Guided Pathways** summer program, June 25, Atlanta, GA. Wyoming is sending two people. David Anton and Astrid Northrup from Northwest College.
6. **Workforce Services Update.** The Department of Workforce Services has developed a draft MOU which Commission staff has for review. Tom Gallagher shared the results of their workforce survey with the thought that we might do something to survey our alumni's employers. Jackie and Tom visited and suggest that we have a meeting sometime in the near future to flesh out the possibilities (maybe we could attach it to an August live meeting)
7. **Metrics** continued discussion. Jackie has received feedback from 3 institutions from faculty review of the metrics. They prioritized importance of the metrics. There does not appear to be any major concerns about any of the metrics as long as no one metric is utilized alone to show institutional success. We need to gather information from other institutions and move the effort forward so we can finalize the report format. Faculty reps should get results from their campus back to Jackie as soon as possible.
8. Other
 - a. The group discussed having a live meeting early in August. Jackie will do a doodle poll.
 - b. Student feedback. We need to develop a structure for seeking feedback from students on the metrics and the idea of measuring success. We will have future discussions related to this topic. Could we add a student forum on the CCW Site. Jackie will investigate.
 - c. The next Commission meeting is June 13 in Casper.

Moving Forward—keeping the energy flowing

- d. Guided Pathways
- e. Metamajors
- f. Milestones
- g. Developmental Ed position paper?
- h. Advising/Student Support
- i. Scalability
- j. Creating an annual report
- k. Best practices
- l. Defining College Readiness