



**MINUTES**  
**December 4, 2013**  
**1:30 p.m.**

**ATTENDING – Core Team**

Tom Armstrong  
Bruce Brown  
Kathy Dolan  
Mark Englert  
Jackie Freeze  
Sherri Lovercheck  
Patrice Noel

Jason Wood

**NOT ATTENDING**

Sara Axelson  
John Freeman  
Mary Kay Hill  
Jim Rose

**ATTENDING – Additional Participants**

**Steve Bahmer**

Judy Hay  
Julie Magee  
Joe McCann  
Steve Thulin  
Tim Wright  
Laura Yetter

**1. Discussion with CCA**

The Team visited with Tom Sugar and Stan Jones from Complete College America to do a status update from the Completion Academy. They were very complimentary regarding the progress we have made and talked about possible help and support they could provide as we move initiatives forward. They also discussed possible courses of grant funding.

**2. Faculty Forum Report**

The report and evaluation from the faculty forum was e-mailed to the group. Overall a very positive outcome and faculty indicated it was useful and relevant. The report contains a significant number of recommendations/suggestions and needs to be considered in detail.

A subcommittee was appointed to work through the report and make recommendations for changes to the white paper and/or initiative recommendations. Jason will chair. Other members are Steve Thulin, Bruce Brown, Joe McCann and Dee Ludwig from EWC.

**3. Website**

Final work is being done on the website and it will be live within the next couple of days. The team was encouraged to look at the final link.

**4. Update Performance Funding Metrics**

The recommendation on the performance funding for the next biennium has left the Administrative Services Council to go to the presidents

- a. 67% Weighted to Course Completion Volumes
- b. 33% Weighted to Course Completion Rates

**5. Other**

A discussion was held on creating a newsletter that we distribute on a regular basis. We will work on developing one.

Next meeting January 15, 2014, 1:30 p.m.