



**MINUTES**

**January 15, 2014**

**1:30 p.m.**

**ATTENDING – Core Team**

Sara Axelson  
Mark Englert  
Patrice Noel  
Sharon Lovercheck  
John Freeman  
Mark Englert  
Jim Rose  
Jason Wood  
Tom Armstrong  
Jackie Freeze  
Joe McCann

**NOT ATTENDING**

Bruce Brown  
MaryKay Hill

**ATTENDING – Additional Participants**

Judy Hay  
Tim Wright  
Dee Ludwig

1. Motion was made and seconded to approve the December 18 Minutes. Motion passed.
2. Adjusting meeting time  
All agreed that meeting at 1:00 p.m. would be fine.
3. Faculty/Student Services Session for the Spring
  - ❖ Jason and his committee will come forward with an agenda and date soon, possibly late May or early summer. It may have to be in the fall.
  - ❖ The Guided Pathways will be the focus

- ❖ It was suggest that we run it as a completion oriented conference and bring in experts sponsored by CCA. Joe will work on contacting CCA and determine who might be available and whether CCA would pay the cost.
  - ❖ We will also continue to consider meetings such as the faculty forum.
4. Update on metrics
- ❖ Jackie will meet with the IR meeting next week to complete the review and revising of the metrics. Following that a detailed document will be provided and a plan developed to produce a dashboard later in the spring.
5. Video for website and legislators
- ❖ Jackie said that Western did a presentation for its faculty and now it has been suggested by the chair of the WACCT that it be used for an 11 minute video about what CCW has accomplished this year. They want it available for all legislators immediately.
  - ❖ All agreed that it is a great idea but short notice.
  - ❖ It was suggested to approach the concept by utilizing the web site.
  - ❖ John Freeman warned the group to approach this very cautiously, that 11 minutes is a long time and he thought a shorter time would be better.
  - ❖ All agreed that Jackie complete a video and send it out. Jackie will put it together and because of the timelines, provide for the WACCT. We can post it on the website and revise as time allows.
6. Trustee program during Legislative session (reception date) – any CCW topics?
- ❖ The trustee program is the day of legislative planning session. Their role within the state strategic plan will be discussed. No CCW session planned.
7. Meeting February 18
- ❖ All agreed that this might not be the best time and that meeting later in Casper might be a better idea because IR will have been able to work with metrics by then as well.
8. WDE Involvement
- ❖ Julie is traveling and this will be discussed at a later time.
9. Other
- ❖ Jim said that the Education Commission emailed him to see if Wyoming is interested in attending a remedial coursework conference in North Carolina. If so, Jim said that we need to draft a letter of interest. It was agreed that everyone will send a recommendation to the group and make suggestions about this and possibly who should attend. It was agreed that we should send K-12 people who can get things moving at that level.
  - ❖ John Freeman suggested that we need to report some planning information on the Harshman bill.
  - ❖ John Freeman said the management council meeting was down significantly. Right now he said they have been receiving random inquiries that make no sense right now.
  - ❖ Jim was in DC during this meeting attending the Summit. He said that he had some meetings with strategic people and would report back next time.